

*One-to-One Mentoring Program*

**Mentoring Application Checklist**

*Prior to starting your mentoring program, please make sure that you have checked all of the following. All items with “\*\*” mean that it can be found on the PMI-Heartland Nebraska / Iowa Chapter website* http://www.pmiheartland.org/

**For Mentees:**

* Assure your current PMI Heartland Nebraska / Iowa Chapter dues are paid
* Obtain and read “Mentoring Program Guidelines” \*\*
* Obtain and read the “FAQ’s” \*\*
* Obtain and fill out the “Mentee Application” \*\*
* Read, and sign the “Mentee Contract” form \*\* included in the Mentee application
* Email completed application to mentor@pmiheartland.org
* Email current resume to mentor@pmiheartland.org

**For Mentors:**

* Assure your current PMI Heartland Nebraska / Iowa Chapter dues are paid
* Obtain and read “Mentoring Program Guidelines” \*\*
* Obtain and read the “FAQ’s” \*\*
* Obtain and fill out the “Mentor Application” \*\*
* Read, and sign the “Mentor Contract” form \*\* included in the Mentor application
* Email completed application to mentor@pmiheartland.org
* Email current resume to mentor@pmiheartland.org